

LIST OF SERVICE IDEAS

HOME SERVICES

WAIT FOR SERVICE
(GAS, ELECTRIC, CABLE, ETC.)
WAIT FOR DELIVERIES
ARRANGE REPAIRS
VACATION CHECKS
FEED PETS
WATER PLANTS
PICKUP MAIL/PAPERS
GROCERY SHOPPING
HOME ORGANIZATION
RELOCATION SERVICES

HAVE YOUR MAIL & BILLS DELIVERED TO OUR OFFICE. WE CAN FILTER OUT THE JUNK & EVEN PAY YOUR BILLS

SHOPPING

PERSONAL SHOPPING
GIFT SHOPPING
HARD TO FIND ITEMS
GIFT BASKETS

HAVE ALL OF YOUR CHRISTMAS SHOPPING DONE WITHOUT TAKING ONE TRIP TO THE MALL!

MEN: WANT TO GET YOUR SPECIAL SOMEONE AN INTIMATE GIFT? GET IT WITHOUT STEPPING FOOT INTO THE STORES YOU DON'T WANT TO GO IN TO!

HELP FOR TRAVELERS

YOU TRAVEL FOR YOUR JOB AND LEAVE YOUR HOUSE OR APARTMENT EMPTY FOR DAYS, WEEKS, EVEN MONTHS AT A TIME.

WE'VE BEEN THERE.

LET US SETUP A PACKAGE TO HELP YOU. SERVICES COULD INCLUDE:
MAIL PICKUP
BILL PAY
PET SITTING
GROCERY STOCKING FOR YOUR RETURN

SCHEDULING / RESERVATIONS

DOCTORS
HAIR / SALON
SPA
RESTAURANTS
MOVIE TICKETS
SPORTS TICKETS
THEATER TICKETS
GOLF TEE TIMES
AIRLINE TICKETS
HOTELS
RENTAL CARS
SIGHTSEEING

ERRANDS

DRY CLEANING
LAUNDRY
CAR DETAIL
CAR SERVICE
GROCERIES
LIQUOR STORE
MEDICATIONS
SHIPPING (UPS, FEDEX, ETC.)
POSTAL SERVICES
GIFTS
PERSONAL SHOPPING
PHOTO DEVELOPING
MOBILE NOTARY
PRIVATE COURIER

BUSINESS SERVICES

IT SOLUTIONS
WEB SITE DEVELOPMENT
DATA ENTRY
MYSTERY SHOPPING
OUT-OF-TOWN CLIENT ARRANGEMENTS
MEETING & EVENT PLANNING
COURIER SERVICES
HOME / OFFICE ORGANIZATION
CORPORATE TRAVEL
BILL PAY

TRAVEL SERVICES

AIRLINE TICKETS
RENTAL CARS
HOTEL RESERVATIONS
TRAVEL TO OKC
ARRANGEMENTS FOR VISITORS
DESTINATION INFORMATION
TOUR / TICKETS
MANAGEMENT OF POINTS & MILES
EXPENSE REPORT PREPERATION

REMINDERS

BIRTHDAYS
ANNIVERSARIES
APPOINTMENTS
BUSINESS SCHEDULES

WE HAVE A GREAT GREETING CARD PACKAGE. WE WILL KEEP TRACK OF ALL YOUR BIRTHDAYS AND ANNIVERSARIES, AND EVEN SEND THE CARDS FOR YOU!



VIP CONCIERGE
(405) 473-2633 | DOUG@VIPOK.COM